GOVERNMENT OF ARUNACHAL PRADESH
ARUNACHAL PRADESH STAFF SELECTION BOARD
C-SECTOR, ITANAGAR

No. APSSB-13/6/2022

Recruitment Notice

Dated: 18/07/2022

ADVERTISEMENT NO. 2/2022

Combined Graduate Level Examination, 2022

IMPORTANT NOTICE: - Only online applications will be accepted. Application received through any other mode shall be summarily rejected.

Online Applications are invited for **Combined Graduate Level Examination, 2022** from eligible candidates for recruitment to Gr 'C' Posts against vacancies for Departments /Offices indicated in table below of this Notice. Only those Applications which are successfully filled through the website of the Board www.apssb.nic.in and found in order, shall be accepted. Incomplete applications or applications with partial or wrong/irrelevant information or filled with junk characters shall be summarily rejected. Candidates should go through the Recruitment Notice carefully before applying for the respective posts and ensure that they fulfill all the eligibility conditions like Age/ Educational and other Qualifications / Experience/ Category etc., as indicated against each Post Code in this Notice. Candidature of candidates not meeting the eligibility conditions will be cancelled at any stage of the recruitment process without any notice. Candidature of Applicants shall be purely PROVISIONAL at all stages of the recruitment process.

The details of the vacancies provided by the indenting Offices/Departments are as follows:

Post Code	Name of Post	Level in Pay matrix	Name of Office/Department	District	Vacancies			
					APST	UR	PwD	Total
1/22	UDC (District Establishment)	Level – 5 ₹29,200-₹92,300/-	DC, Changlang	Changlang	01	00	00	01
			DC, East Kameng	East Kameng	00	01	00	01
			DC, Kamle	Kamle	01	01	00	02
			DC, Lohit	Lohit	01	01	00	02
			DC, Lower Subansiri	Lower Subansiri	02	00	00	02
			DC, Namsai	Namsai	01	00	00	01
			DC, Upper Subansiri	Upper Subansiri	01	01	00	02
			DC, Kra Daadi	Kra Daadi	00	01	00	01
				Total (A)	**07**	**05**	**00**	**12**

Post Code	Name of Post	Level in Pay matrix	Name of Office/Department	District	Vacancies			
					APST	UR	PwD	Total
2/22	UDC	Level – 5 ₹29,200-₹92,300/-	Arunachal Pradesh Information Commission (APIC)	NA	02	00	00	02
			Directorate of Art & Culture	NA	01	00	00	01
			Deptt of Food & Civil Supplies	NA	00	01	00	01
			Deptt of Hydro Power Development	NA	04	00	00	04
			Deptt of Information & Public Relation	NA	00	01	00	01
			Deptt of Planning & Investment	NA	01	01	00	02
			Deptt of Power	NA	02	05	00	07
			Public Works Department	NA	03	01	00	04
			Department of Tax, Excise & Narcotics	NA	05	01	00	06
			State Transport Services	NA	01	00	00	01
			Water Resource Department	NA	01	02	00	03
				Total (B)	**20**	**12**	**00**	**32**

Post Code	Name of Post	Level in Pay matrix	Name of Office/Department	District	Vacancies			
					APST	UR	PwD	Total
3/22	Junior Inspector/Auditor of Cooperative Societies (JICS/JACS)	Level – 5 ₹29,200-₹92,300/-	O/o Registrar of Cooperative Societies	NA	06	02	00	08
				Total (C)	**06**	**02**	**00**	**08**
				Grand Total (A+B+C)	**33**	**19**	**00**	**52**

The Opening date and closing date of application of vacancies are as under:

Opening Date of Application – **20/07/2022 (10:00 AM)**
Closing Date of Application – **16/08/2022 (03:00 PM)**
Tentative date of Written examination –**18/09/2022 (Sunday)**
Tentative date of Skill Test: **16/10/2022(Sunday)**

Candidates must apply online through the website **www.apssb.nic.in** . The closing date for the submission of online application is 16/08/2022 (03:00 PM), after which the link will be disabled. Application received through any other mode would not be accepted and will be summarily rejected.

The educational qualifications, experience, pay scale, age limit as per Recruitment Rules are as under:

Post Code	1/22 & 2/22
Name of Post	Upper Division Clerk
Educational and other Qualifications	a) Bachelor's Degree from a recognized university b) Minimum 6 (Six) months Diploma in Computer Application from a recognized Board/Institution duly recognized by the Arunachal Pradesh Council for Technical Education/AICTE.
Pay Matrix Level	Level-5 ₹29,200- ₹92,300
Age Limit	Between 18 to 32 years. Age relaxable for APST etc in accordance with the instructions/orders issued by the Government of Arunachal Pradesh from time to time.

Post Code	3/22
Name of Post	Junior Inspector/Auditor of Cooperative Societies (JICS/JACS)
Educational and Other Qualifications	Degree in Arts or Commerce or Science from a recognized University
Pay Matrix Level	Level-5 ₹29,200- ₹92,300
Age Limit	Between 18 to 32 years. Age relaxable for APST etc in accordance with the instructions/orders issued by the Government of Arunachal Pradesh from time to time.

- The shortlisted candidates will be required to submit legible self-attested copies of the documents and Admit Card along with the hard copy of print out of online application form at the time of verification of documents ***(any information contained in the attached certificates shall not be considered unless it is claimed in the application form)***.

- The candidate will have to provide any one of Photo Identity Documents viz. **Aadhaar Card/Voter ID Card/Driving License/PAN Card/ any government authorized Photo Identity Document.** They will have to carry the same ID card in original along with the admit card to the examination centre, failing which they shall not be allowed to appear in the examination. The particulars of candidate such as name, father name etc indicated in Photo Identity Documents of candidates should match with admit card of the candidate issued by the Board.

- The candidate shall clearly indicate their preference of post(s) as well as Department/Office while filling through online application. Candidates will be allowed to mark their preference only against the vacancies for which they are eligible as per the details provided in the application form and the eligibility criteria mentioned in this advertisement. Applicants are advised to carefully think and indicate their order of preference. Preference once submitted shall be deemed final and under no circumstance will the candidates be allowed to change their order of preference at later stage. The merit list of the candidate shall be determined as per order of preference indicated by the candidate for particular post(s).

1.EXAMINATION FEES AND MODE OF PAYMENT:

i. A Non-Refundable Fee of ₹ 150 for APST candidates and ₹ 200 for GENERAL candidates *(to be paid online only)*.

ii. Persons with Disabilities (PwD) are exempt from paying the fees.

2. ELIGIBILTY CRITERIA

i. The candidate must be a citizen of India.

ii. The educational qualification, age, experience as stipulated in the advertisement shall be determined as on the closing date of submission of application.

iii. The vacancy for APST against the District Offices **(Post code 1/22)** is reserved only for the APST candidates who are domicile of that particular district as notified vide OM No. AR-47/10 dated 2/6/2011. Such APST candidate should be a PRC holder of that particular District.

iv. The vacancies in the unreserved category shall be open to all as per above Govt. notification.

3. SCHEME OF EXAMINATION:

The scheme of examination will consist of two stages against posts indicated below:

Stage- 1 (Objective Type Multiple Choice Questions) 300 Marks:

The test will comprise of the following subjects:

(a) General English – 100 marks (50 questions of 2 marks each)

Syllabus:- Questions in this component will be designed to test the candidate's understanding and knowledge of English Language and will be based on spot the error, fill in 21 the blanks, synonyms, antonyms, spelling/ detecting misspelled words, idioms & phrases, one word substitution, improvement of sentences, active/ passive voice of verbs, conversion into direct/ indirect narration, shuffling of sentence parts, shuffling of sentences in a passage, cloze passage & comprehension passage.

(b) Elementary Math - 100 marks (50 questions of 2 marks each)

Syllabus:- The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, Percentage. Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.

(c) General Knowledge – 100 marks (50 questions of 2 marks each)

Syllabus: - Questions will be designed to test the ability of the candidates General Knowledge of the environment around him/her and its application to society. The questions will be designed to test knowledge of Current Events and of such matter of everyday observation as may be expected of an educated person. The Test will also include questions relating to History, Polity, Constitution, Sports, Art and Culture, Geography, Economics, Everyday Science, Scientific Research, National/International Organizations/Institutions etc. State specific questions may also be asked.

- The test will be of Objective Type Multiple Choice Questions comprising of 150 questions as mentioned above. Each question will carry 2 (two) marks. The candidate will have to complete the test in 03 (three) hours.

- A candidate must secure a minimum of 33% or more marks in each subject in the written examination paper. The candidate securing less than 33% of marks in any of the subject shall be deemed not eligible for selection. There is no negative marking.

- The total number of candidates shortlisted for Stage 2 (Skill Test) will be in 1:3 ratio i.e if total vacancies are 10 then 30 candidates will be shortlisted for Stage 2.

Stage- 2 (Skill Test):

A Skill Test of qualifying nature will be conducted, for Post Codes 1/22 & 2/22, comprising of the following:

1. Basic Computer Application (50 marks)

a. Word processing (Microsoft word)
b. Spreadsheets (Microsoft excel)
c. Slides (Microsoft powerpoint)

The candidate will have to secure at least 33% (16.5 marks) in aggregate to qualify the Basic Computer Application Test.

Note:

- Only the shortlisted candidates from Stage-1 as per the prescribed ratio will be allowed to appear for Stage-2 i.e. Skill Test.
- **Skill Test will be of Qualifying nature only, the marks secured will not be counted for preparation of the final Merit.**
- **The candidates must Qualify in Stage-2.**
- Other details, if any, of Skill Test will be informed in the official website.
- The Final merit shall be prepared on the basis of marks secured in written examination only.

4. **HOW TO APPLY:** Candidates are required to apply online through the website **www.apssb.nic.in** .

5. **SCANNED COPIES OF FOLLOWING DOCUMENTS AND INFORMATION ARE TO BE ATTACHED/UPLOADED.**

i. Scanned signature of the candidate on white paper with **black ink pen** (10-50 kb in jpg/jpeg/png format).

ii. Latest/recent passport size photo (50-100 kb in jpg/jpeg/png format).

6. THE SHORTLISTED CANDIDATES WILL HAVE TO SUBMIT COPIES OF THE FOLLOWING DOCUMENTS/INFORMATION TO THE BOARD DURING DOCUMENT VERIFICATION.

i. Recent passport size Photograph.
ii. Matriculation certificates issued by the Board/University for proof of date of birth.
iii. Graduation certificate issued by the Assistant Registrar/ Controller of Examination/ Vice Chancellor of the concerned University.
iv. Graduation mark sheet issued by the Assistant Registrar/ Controller of Examination/ Vice Chancellor of the concerned University.
v. APST Certificate (if applicable).
vi. Permanent Resident Certificate (if applicable).
vii. Certificate of 6 months Diploma in Computer Application from a recognized Board/Institution duly recognized by the Arunachal Pradesh Council for Technical Education/AICTE (if applicable).
viii. Any other document as may be relevant.
ix. Intimation letter to HoD for those who are in regular Govt. Service.
x. PwD certificate in case of vacancy under PwD quota.

Shortlisted candidates for skill test will have to upload copies of the above mentioned documents on the APSSB portal when notified to do so. The candidates will also have to produce the above mentioned Certificates/ Documents and mark sheet, both in original and photocopies, during document verification on the date scheduled for skill test, failing which his/her candidature will be summarily rejected and final merit list shall be prepared excluding such candidates who failed to produce required documents during verification process. Candidates may duly take notice that No additional time shall be given for production of documents.

NOTE:-

i. There is no provision of re-evaluation /re-checking of Answer Sheet /Answer Scripts in respect of the examinations conducted by APSSB.

ii. The APSSB reserves the right to cancel/withdraw any question/questions from the Test.

iii. The Board makes provisional selection of the candidates on the basis of information provided in the application and documents/certificates provided by the candidate at the time of submission of documents and recommend the same to the indenting/ user department. Further, the Appointing Authority i.e. the indenting/user department verifies and satisfies itself about the authenticity of documents/certificates and eligibility as per the Recruitment Rules before finally appointing the candidate(s). Therefore, the provisional selection of a candidate does not confer upon him/her any right of appointment unless the Appointing Authority is satisfied, after such

inquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the post.

iv. The Board reserves the right to conduct medical test for examining the candidates belonging to PwD category if it deems necessary.

7. AGE:

The candidates must not be less than 18 years and above 32 years of age as on 16/08/2022

Category	Age Relaxation
APST	Relaxable upto 05 (five) years.
PwD	10(Ten) years upper age relaxation for PwD (15 years for APST)

8. CENTRES OF EXAMINATION

i. A candidate has to give option for 03 (three) centres, in the order of priority, from the undermentioned list of centres. No request for change of centre will be considered later under any circumstance. Hence, the candidates should select the centres carefully, and indicate the same correctly in their applications:

a)Bomdila	b) Seppa	c) Pasighat	d)Aalo
e) Itanagar	f) Naharlagun	g) Ziro	h)Tezu
i) Namsai	j) Changlang	k) Tawang	l) Khonsa

ii. The Board will endeavour to accommodate the candidates in centres opted by them. However, the Board reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Board also reserves the right to divert candidates of any centre to some other Centre to take the examination without citing any reasons.

9. GENERAL INSTRUCTIONS FOR CANDIDATES

i. The vacancies published are provisional and subject to change. The Board reserves the right to increase or decrease the vacancies for any post in any category due to administrative reasons or in public interest. In case the vacancy position is reduced to any number or even withdrawn by the user department, the Board shall not be liable to compensate the applicant for any consequential damage/loss.

ii. The Board reserves the right to reject the candidature of any candidate at any stage of recruitment.

iii. The Board reserves the right to cancel a part or entire process of examination or a part of it due to administrative reason(s) and in case of unfair means, cheating or other irregularities / malpractice noticed by the Board. The Board also reserves the right to cancel or set up a new examination centre and divert the candidates to appear at that examination centre, if required.

iv. The Board reserves the right to cancel any centre of exam and ask the candidates of that centre to appear at another centre. The Board also reserves the right to direct the candidates of any centre to another centre to take the exam. No request for change in date, time and centre of exam will be accepted under any circumstances.

v. The Board reserves the right to change or make amendment in the examination scheme at any time before the examination, if so required.

vi. The candidature of the candidate to the written examination is provisional and subject to the outcome of any direction/decision/order/pronouncement of any Court of Law and mere issue of Admit Card or appearance at the examination does not entitle him/her to any claim for the post.

vii. No request or representations will be entertained for issuance of admit cards after closing date for download of admit cards.

viii. The applicants are advised to fill up the application form carefully. They will not be allowed to edit/modify the details after the closing date. Application with incomplete or invalid details will be summarily rejected.

ix. In case an applicant applies multiple forms for the same post, only the latest application form shall be considered by APSSB.

x. Abbreviations used are denoted as under: APST - Arunachal Pradesh Scheduled Tribe, PRC – Permanent Resident Certificate, UR – Unreserved.

xi. Use of Calculator, Laptop, Palmtop, other digital instrument/Mobile/Cell Phone/Pager/Electronic Watches etc is/are not allowed. In case any candidate is caught / found in possession of any gadget/instrument, he/she would be debarred from the examination and legal proceedings shall also be initiated against the candidate.

xii. Candidates are advised not to bring any of the above gadgets in the exam centre as no arrangements for keeping/security of these items would be available at the centre.

xiii. If any candidate uses offensive/abusive/foul language/obscene picture he/she will be liable for necessary penal action under relevant provision of the IT Act.

xiv. Individual Admit Cards will not be sent to the candidates and have to be downloaded from the website **www.apssb.nic.in** .

xv. Candidates are advised to keep track of the Board website **www.apssb.nic.in** for any latest information related to the examination.

xvi. All concerned shall note that the Board has established series of checks to ensure that there is no impersonation and mischief. The selected candidates will be subjected to detailed scrutiny including document verification and biometrics. Candidates may also note that their candidature is provisional, and if at any stage of examination they are found involved either in violating any of the guidelines or found involved in any malpractices like impersonation, using unfair means etc. then strict action shall be taken against them which may include police action, lodging of FIR and debarment from all future examinations conducted by APSSB.

18/7/2022

(D Varma) IAS
Secretary cum CoE (APSSB)

Secy-cum-Controller of Exam.
A.P. Staff Selection Board
Govt. of Arunachal Pradesh
Itanagar

Memo No. APSSB-13/6/2022 Dated: 18/07/2022

Copy To:

1. The Chairman, APSSB for information please.
2. The Member, APSSB for information please.
3. All Deputy Commissioner, Govt. of Arunachal Pradesh for information and with a request to make publicity in their respective districts.
4. Notice Board.
5. Office Copy.

18/7/2022

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